



PTRC 100 Club Rules

Purpose

The PTRC 100 Club is a private non-commercial monthly lottery. 20% of subscriptions each month is paid out as prizes to winners with a 1st prize 15% and 2nd prize 5% of the monthly total put in. Additionally, each month 5% will go to our chosen charity and the remaining balance of 75% will go towards the purchase of small and medium sized items to enhance the clubhouse after the redevelopment has been completed. Anyone over the age of 16 can participate including family, friends and colleagues. This is a great way to have a flutter and a chance of winning and to continue to support the club.

Rules

1. The PTRC 100 club is a Small Society Lottery and is open to all members of PTRC, your families, friends and colleagues.
2. You can buy a 'digital' number subscription for £5 each and in multiples of £5 (minimum £5) per month (the draw period) - by a standing order system.
3. No physical number(s) will be issued but the PTRC 100 Club member will be informed of their membership number(s) which will be allocated on a first come first served basis. That number(s) will be assigned to the PTRC 100 Club member until such time as the PTRC 100 Club member withdraws from the PTRC 100 Club. The

application form will also show the price of each number, the name and address of the organiser and the draw date of the last Thursday of each month.

4. The cash prizes to PTRC 100 Club members will total 20% of the monthly income and will be apportioned as : 1st Prize 15%, 2nd Prize 5%.
5. Monthly payments must be made by completing a PTRC Club 100 membership application form and setting up a standing order with your bank to commence within the first week of the month for it to be in place in time for the Draw at the end of the month. One month's notice is required to cancel your PTRC 100 Club membership.
6. PTRC 100 Club member's numbers will only be entered in the Draw if their membership subscription is up to date.
7. The Draw will be made on the last Thursday of each month in the presence of two or more other club members.
8. Cash prizes will be distributed electronically as soon as practicable after the Draw.
9. The name of each month's winners will be posted on the members section of the PTRC website, unless they wish to remain anonymous. Winners will also be notified privately by email.
10. Winners can choose to donate their winnings back to the club if they wish.
11. Mary Mortimer has been designated by the Fundraising Committee to act as organiser as agent for the PTRC Club and under the direction of the Fundraising Committee. In case of any dispute, the decision of the Fundraising Committee will be final. The other members of the Fundraising Committee are: James Davey, Marlies Forster, Stephen Rose and Marcia Denham.
12. Unless otherwise advised, a member will be deemed to have left the PTRC 100 Club if their standing order remains unpaid for a period of one month and their name will not be included in future draws.
13. If a winner cannot be contacted, the winnings will be placed into the PTRC proceeds fund.



PTRC 100 Club Constitution

1. The name of this lottery is the PTRC 100 Club.
2. Although always referred to as the PTRC 100 Club, it will not be restricted to a maximum of 100 members. The proceeds from the lottery within any monthly draw period must not exceed £20,000 and there will be a maximum annual revenue restriction of £250,000. The value of prizes combined with any expenses incurred with the running of the lottery must not comprise more than 80% of the total proceeds. No single prize can exceed £25,000. At least 20% of the proceeds of the lottery must be applied to a purpose for which the society is conducted.
3. The PTRC 100 Club is registered as a 'Small Society Lottery' under the provisions of the Gambling Act 2005 (registration number 830).
4. As a 'Small Society Lottery' the PTRC 100 Club can be promoted outside the premises (or the normal communication channels) of Putney Town Rowing Club.
5. The sole objective of The PTRC 100 Club is to raise money to support PTRC to purchase small and medium sized items to enhance the clubhouse after the redevelopment has been completed and to make a monthly contribution to a local charity.

Club Organisation

6. A member of the Fundraising Committee will be designated from time-to-time by the PTRC General Committee to act as organiser as agent for the PTRC Club and under the direction of the Committee. Mary Mortimer has been authorised by the PTRC General Committee to be the

organiser. The Club will be supported by members of PTRC who are on the Fundraising Committee appointed by the PTRC General Committee. Subject to any future changes made by the Fundraising Committee, three members shall form a quorum. The Fundraising Committee members may co-opt other members of PTRC to assist in the running of the PTRC 100 Club.

7. Subject to any future changes made by the Fundraising Committee, two members of the Fundraising Committee will be signatories to the Club bank account.

8. Any member of the Fundraising Committee may resign at any time following a notice of one calendar month delivered to the PTRC General Committee in writing.

9. A register will be kept by the Treasurer of the PTRC Club of the PTRC 100 Club membership, cash prizes paid out and funds raised. This will be inspected each year as part of the PTRC club accounts inspection. A quarterly financial report will be submitted to the local licensing office in Merton using a Certificate of Returns document signed by the two signatories of the Club bank account together with the Lottery Return form ML12.

Membership

10. Members of the PTRC 100 Club must be over the age of 16 to join.

11. Each number will be sold at £5 per month. Money paid for numbers will not be refundable, unless we can no longer run a draw.

12. Membership of the PTRC 100 Club shall not be transferable.

13. No physical numbers will be issued but the PTRC 100 Club member will be informed of their membership number(s) on a first-come-first-served basis by email. That number(s) will be assigned to them until such time as they withdraw from the PTRC 100 Club. The email will also show the price of the number, the name and address of the organiser and that the draw will take place on the last Thursday of each month.

Draw and Prizes

14. A monthly 'draw' will take place selecting only from among those participants who have contributed to the draw through deposits received in the month preceding the date of the draw. The winning numbers will be drawn on a purely random basis and all PTRC 100 Club members participate equally.

15. The results of the current draw (and the previous draws) will be available via the PTRC website or by contacting 100club@putneytownrc.co.uk .

16. Prize money will be in the form of an electronic transfer and will be distributed to prize winners as soon as practicable following the monthly draw.

17. Each month two prizes will be distributed being 1st prize 15% of the monthly pot and 2nd prize 5% of the monthly pot.

18. In addition each month 5% of the monthly pot will go to the club's designated charity;

19. The Fundraising Committee reserves the right to change the prizes by a majority vote of the its members giving the membership of the PTRC 100 Club one month's notice;

20. At any time a member of the PTRC 100 Club can contact the Fundraising Committee to request a list of past winners, unless winners have requested anonymity.

Change and Cancellations

21. It is the responsibility of the PTRC 100 Club member to advise the Fundraising Committee if they wish to increase the number of stakes, allowing one month from the date of the notification for the change to be effected.

22. It is also the responsibility of the PTRC 100 Club member upon withdrawal from the PTRC 100 Club, to cancel any associated Standing Order and notify the Fundraising Committee via 100club@putneytownrc.co.uk.

23. PTRC 100 Club members who withdraw from the PTRC 100 Club are asked to inform the Fundraising Committee via 100club@putneytownrc.co.uk, allowing one month from the date of notification for the change to be effected.

Changes to Club Constitution

24. Any changes to this PTRC 100 Club Constitution will take effect following approval by the PTRC General Committee.

May 2021